

**WASHINGTON TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
MONDAY, May 1, 2023 - 6:00 PM**

At 6:02 PM, Mrs. Charlene Lee, Board President, announced, in accordance with the provisions of the New Jersey Open Public Meetings Act, that Washington Township Board of Education has caused notice of this meeting to have been published by having the date, time, and location thereof, filed with the Township Clerk and County Superintendent of Schools, as well as, posted on the town hall bulletin board and in the news media.

Mrs. Lee led in the flag salute.

Present: Mrs. Achey, Mr. Bartling, Mrs. Giercyk, Mrs. Lee and Mrs. Plummer.

Also in attendance: Ms. Gfroehrer, School Business Administrator/Board Secretary and Mr. Ronald Sahli, Board Solicitor.

1. RESOLUTION FOR EXECUTIVE SESSION - None

2. PRESENTATION – 2021-2022 Audit Presentation by Ms. Karen Gfroehrer

3. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS ONLY - None

4. BOARD OF EDUCATION BUSINESS

A. Correspondence

B. 2023-2024 Preschool Program Plan and Budget approval letter

C. Old Business

D. Budget

Ms. Gfroehrer updated the board on the budget submission status. Mr. Sahli will write to the State of New Jersey Commissioner of Education regarding the funding deficit.

E. New Business

5. RECOMMENDATIONS OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

Motion by Mrs. Achey and seconded by Mrs. Giercyk; upon recommendation of the Business Administrator, approve items 11A through 11H:

A. Board of Education Monthly Financial Certifications:

RESOLVED, pursuant to *N.J.A.C. 6A:23-11(c)4* the Board certifies that according to the Board Secretary's Certification as of March 31, 2022, after review of the Secretary's Budget Report for March 2022, as submitted, to the best of their knowledge:

- no major account or fund has been over-expended
- no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of *N.J.A.C. 6A:23-11(b)* and *N.J.A.C. 6A:23-2-11(c)3&4* and
- that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

RESOLVED, that Board members are in receipt of the following Financial Reports and hereby accept *Board Secretary's Certifications*:

Board Secretary and Treasurer's Report for March 2023

Pursuant to Administrative Code, *N.J.A.C. 6A: 23-2.11©(3)* I, Karen Gfroehrer, Board Secretary, certify that as of **March 31, 2023**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Washington Township Board of Education pursuant to *N.J.S.A. 18A: 22-8.1*. In accordance with *N.J.A.C. 6A:23-2.11©2*, it is certified that there are no changes in anticipated revenue amounts and sources for the month of March.

B. Approval of Expenditures:

Recommend approval of the following bills lists as per attached:

- April 2023 Bills list: \$129,397.32
- May 2023 Bills list: \$0

C. Approval of Transfers:

There were no transfers in March 2023.

D. Meeting Minutes

APPROVE the March 2, 2023, the March 13, 2023 and the March 29, 2023 regular meeting minutes

E. Audit Acceptance

RECOMMEND approval to accept the 2021-2022 Annual Comprehensive Financial Report (A.C.F.R.) as prepared by Ford, Scott P.C., as submitted to the NJ Department of Education.

1. Administrative Practices and Procedures – None
2. Financial Planning, Accounting and Reporting – None
3. Elementary and Secondary Education Act (E.S.E.A.)/Improving America's Schools Act (IASA) as reauthorized by the No Child Left Behind Act of 2001 – N/A
4. Other Special Federal and/or State Projects - None
5. School Purchasing Programs - None
6. School Food Service – N/A
7. Application for State School Aid – None
8. Transportation – None
9. Miscellaneous – None

F. Board Policy - Second Reading

APPROVE the following NJSBA policy and regulation items as a second reading:

1000 Community Relations

2000 Administration

3000 Business and Non-Instructional Operations

5000 Students

6000 Instruction

9000 Bylaws of the Board

G. Contracts

APPROVE the Atlantic & Cape May Counties Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for a three-year membership commencing on July 1, 2023 through June 30, 2026.

APPROVE TC Irons as the Risk Management consultant for the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ACCASBO JIF) for the 2023-2024 school year.

APPROVE the Risk Management Consultant Agreement with the Atlantic and Cape May County Association of School Business Officials Joint Insurance Fund (ASSASBO JIF) for the 2023-2024 school year.

APPROVE the special education contract with YALE School East for one (1) student pro-rated from February through June in the amount of \$32,093.48.

APPROVE the 2023-2024 New Jersey School Boards Association dues at a cost to the district of \$1,793.35.

APPROVE the three (3) year agreement with System 3000 for accounting software at the cost to the district of \$9,663.00 for 2023-2024, \$9,856.00 for 2024-2025, and \$10,053.00 for 2025-2026.

APPROVE the submission and acceptance of the Supplemental Stabilization Aid application for the 2023-2024 school year in the amount of \$36,932 for future use.

Motion approved unanimously by roll call vote.

6. INFORMATIONAL ITEMS:

The next regular meeting of the Board of Education will be held on June 19, 2023 at 6:00 PM.

7. COMMENTS FROM MEMBERS OF THE PUBLIC AND BOARD ON GENERAL TOPICS - None**8. RESOLUTION FOR EXECUTIVE SESSION:**

A. Resolution for Executive Session

Motion by **Mr. Bartling** and seconded by **Mrs. Plummer** that the Board of Education shall meet in Executive Session for the purpose of discussing Attorney/Client matters.

FURTHER RESOLVED, that the discussion of such subject matters in Executive Session will be disclosed to the public when the matter has been resolved, unless such is otherwise prohibited by law.

Motion approved unanimously.

Time: 6:10 PM

B. Motion to resume public portion of meeting:

Motion by Mrs. Achey and seconded by Mrs. Plummer to return to public session.

Motion approved unanimously.

Time: 6:33 PM

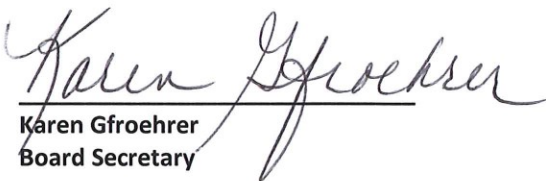
9. ADJOURNMENT

Motion by Mrs. Plummer and seconded by Mr. Bartling to adjourn meeting.

Motion approved unanimously.

Time: 6:24 PM

Respectfully Submitted,



Karen Gfroehrer
Board Secretary