

**WASHINGTON TOWNSHIP  
BURLINGTON COUNTY**

**TOWNSHIP COMMITTEE MEETING  
MEETING MINUTES  
Tuesday February 7, 2017  
Town Hall – 7:30 PM**

Mayor Dudley Lewis called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk read the Sunshine Notice Statement as follows:

**Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. This meeting of February 7, 2017 was included in a list of notices sent to The Atlantic City Press and Burlington County Times. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.**

**Roll Call:**

Present: Mr. Cavileer, Mr. James and Mayor Lewis

Professionals: Mr. Thomas Coleman, Esq.; CFO Kristen Manning and Township Clerk Kathleen D. Hoffman, Absent, Deputy Township Clerk, Karen Bacon and Engineer Scott Brown.

**Approval of Minutes**

December 13, 2016 – Regular & Executive

December 27, 2016 – Close Out

January 3, 2017 – Reorganization & Executive

Motion made by Committeeman Cavileer, seconded by Committeeman James, the Minutes were approved:

**Roll Call: Cavileer, James, Lewis:**

**Ayes: 3**

**Nays: 0**

**JUNKYARD**

Tom Darcy, Esq. updated Mayor and Committee with the lease purchase agreement and renewal of Lower Bank Recycling, LLC.

Motion made by Committeeman James, seconded by Committeeman Cavileer the Lower Bank Recycling, LLC was approved for 90 days May 2, 2017:

**Roll Call Vote: Cavileer, James, Lewis**

**Ayes: 3**

**Nays: 0**

**DISCUSSION**

**Pinelands 500 Parade Permit**

Mayor and Committee discussed the problem with EMS coverage with Mr. O'Connor. Mr. O'Connor will talk to dispatch with regards to this matter.

**Termite Agreement for Municipal Building**

Mayor and Committee discussed the Termite condition of the Municipal Building and will be going out for another quote.

**Letter from Capt. Howard’s Bait & Tackle**

Mayor and Committee discussed the problem on Lower Bank Bridge.

**RESOLUTIONS**

Resolution # 2017-21 – Resolution Authorizing Approval to Submit a Grant Application & Execute Contract with NJDOT for Turtle Creek Road Repaving Phase II Project

Motion made by Committeeman Cavileer, seconded by Committeeman James the above Resolution was approved:

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

Resolution # 2017-22 – Resolution Authorizing Burlington County Mosquito Extermination Commission to Perform Aerial Application Mosquito Control over Washington Township during 2017

Motion made by Committeeman James, seconded by Committeeman Cavileer the above Resolution was approved:

**Roll Call: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

**PARADE PERMITS**

Stockton University – Permit # 2017-1 – 6/3/2017 – Annual Legacy Bike Ride

Motion made by Committeeman James, seconded by Committeeman Cavileer to approve the parade permit with a waiver of the fee except for \$50.00 administrative fee:

**ROLL CALL: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

Pine Barons Enduro Riders – Permit #2017-2 – April 9, 2017 – PBER Clock Run

Motion made by Committeeman James, seconded by Committeeman Cavileer to TABLE the parade permit until additional information is received.

**ROLL CALL: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

South Jersey Enduro Rider, Inc. – Permit # 2017-3 – 3/20/2016 – Annual Curly Fern Enduro

Motion made by Committeeman James, seconded by Committeeman Cavileer to TABLE the parade permit until additional information is received.

**ROLL CALL: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

**TRAILER/MOBILE HOME UNIT RENEWALS**

- William Reagan – 1509 Route 547
- James & Patricia Whittaker – 1686 B Route 542
- Howard & Diane Chew – 3088 Route 563

Motion made by Committeeman Cavileer, seconded by Committeeman James to approve the above Trailer/Mobile Home Renewals:

**ROLL CALL: Cavileer, James, Lewis                      Ayes: 3              Nays: 0**

## APPROVAL OF BILLS

Motion to pay the bills by Committeeman James, seconded by Committeeman Cavileer  
**Roll Call: Cavileer, James, Lewis**                      **Ayes: 3**      **Nays: 0**

## REPORTS

- a) **Engineer** – Turtle Creek Application; Maintenance Building is not salvageable;  
Mayor Lewis – We will have to look into this.

Engineer Brown – Township Hall additional parking – Pine Barrens purchase of property for road;  
Town Hall bathrooms; flooding problem on River Road; Tax Map revisions; Boat works Emergency  
Plan and Zoning Map revisions

- b) **Solicitor** – Tort Claim has insurance coverage; Discussion with Clerk and Code Enforcement with  
regards to Horace Somes' matters; with regards to the Shared Service for Tax Assessor, we will  
continue as before.
- c) **Finance** – Gave a report on the Finances of the Township.
- d) **Township Clerk** – Received tonnage figures \$886.86, New Website progressing, Codification  
updated from 2010 to 2016, Verizon long distance restored, Day to Day Operations of the Clerk's  
Office.
- e) **Code Enforcement** – Bill Ward – as submitted
- f) **OEM/BOH** – Mayor & Committee accepted the written report.
- g) **Township Committee** –  
**Committeeman Cavileer** – With regards to the additional parking and the road between Route  
563 & 542, can we act on this now?

CFO Manning – We need a budget.

Committeeman Cavileer – One complaint for Trash, no recycling complaints; Complaint on  
Verizon service on Turtle Creek Road; Complaint on turn around on Turtle Creek Road and that  
has been addressed. Complaint on the blue marks on the trees. The insurance representative  
suggested that install a system, so the doors are locked when someone is in the building by  
themselves. Attended the Pinelands Commission Municipal Council.

**Committeeman James** – I'm working on a few projects

**Mayor Lewis** – Working on the termite problem at the Municipal Building and Senior Center.  
Went to Pinelands Commission Municipal Council meeting.

## PUBLIC COMMENT

(Please state your name & address for the record)

Mayor Lewis opened the meeting to the public for comment.

Jeanette DePiero – Thank you Barbara Somes for the meeting regarding the HazMat Update for  
Emergency Service .

Barbara Cavileer – Will we be notified of the mosquito spraying?

Deputy Township Clerk Bacon – We can send a notice through the mass Email.

Grove Conrad – The speed limit along River Road in Lower Bank needs to be addressed. Also  
we need something at the bridge, yield or stop signs.

Mayor Lewis – We can't set speed limits as it is a County Road.  
Committeeman Cavileer – Maybe we need a letter to the County and ask them to address the speed limit.

Barbara Cavileer – Maybe more patrol of the State Police.

Jeanette DePiero – Add River Road in Green Bank to that letter also.

Fatima Ford – The stop sign at Route 542 & 563 needs to be addressed. We need something, a hidden driveway sign; stop ahead sign, bus stop ahead.

Mayor Lewis – The School District may have to get involved.

Committeeman Cavileer – Can we go into Executive Session with regards to possible litigation?

### **Resolution #2017-23 – Executive Session**

Motion made by Committeeman Cavileer, seconded by Committeeman James the above Resolution was approved. Formal Action will not be taken.

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

Mayor and Committee went into Executive Session at 8:50 PM.

Let the record reflect the Mayor and Committee has returned to the regularly scheduled meeting at 8:55 PM.

Committeeman Cavileer – With regards to the proposed resolution with regards to the Fire Companies, I feel going to Atlantic County for classes are better for us and making a time line of 2 years to obtain certification.

Solicitor Coleman – I'll make the changes.

### **ADJOURNMENT:**

Motion made by Committeeman James, seconded by Committeeman Cavileer to adjourn at 9:00 PM.

**Roll Call: Cavileer, James, Lewis                      Ayes: 3                      Nays: 0**

Respectfully submitted,  
Karen A. Bacon, RMC, Deputy Township Clerk