

**TOWNSHIP COMMITTEE MEETING MINUTES**  
**Tuesday, February 7, 2023**  
**Town Hall – 7:00 PM**

Mayor James called the meeting to order, followed by the Pledge Allegiance to the Flag.

The Township Clerk, Lisa H. Hand read the Sunshine Notice Statement as follows:

**Sunshine Notice: This meeting is called pursuant to the Open Public Meetings Law. 1) Posting a copy of the Annual Meeting Schedule on the bulletin board in the Municipal Complex and emailing a copy to the Atlantic City Press and Burlington County Times and all those requesting copies on January 3, 2023. All the above posting, filing & mailing have taken place on February 2, 2023.**

**Roll Call:**

Present: Mayor James, Deputy Mayor Seybold and Committeeman Gadd.  
Professionals: Thomas Coleman, Esq.; Engineer, Kevin Dixon; Township Clerk, Lisa H. Hand and Deputy Township Clerk Karen A. Bacon and CFO Kristen Manning, Absent.

**APPROVAL OF MINUTES**

January 3, 2023 – Reorganization Minutes

January 3, 2023 – Regular Minutes

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Minutes were approved:

Roll Call: Gadd, Seybold, James

Ayes: 3      Nays: 0

**DISCUSSION – VOLUNTARY LDD SUPPRESSION PROGRAM (GYPSY MOTH)**

Mayor James opened the meeting for discussion of the Suppression Program.

Mayor James stated that the areas to be sprayed are State designated and we hope we can get back ½ of the cost.

No other comments, the Public Comments were closed.

**RESOLUTIONS**

Mayor James – De we pay or the homeowners pay the company?

Solicitor Coleman – We can do it either way.

Mayor James – I think the homeowners should pay directly.

Solicitor Coleman – We should contact the vendors to see what they will do.

Resolution #2023-22 – Award Contract for Lead-Based Paint Inspections - TABLED

Motion made by Deputy Mayor Seybold seconded by Committeeman Gadd the above Resolution was TABLED:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

Resolution #2023-24 – Re-Appointment of Tax Collector – TABLED

Deputy Township Clerk Bacon requested that this resolution be tabled until next meeting.

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Resolution was TABLED:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

Resolution #2023-25 – Authorization of Aerial Mosquito Control

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd the above Resolution was approved:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

Resolution #2023-26 – Authorization of Voluntary LDD Suppression Program (Gypsy Moth)

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Resolution was approved:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

#### **TRAILER MOBILE HOME RENEWAL**

William Reagan – 1509 Route 542

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd the above Trailer Mobile Home Renewal was approved:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

#### **PARADE PERMIT**

New Jersey Devil 100 Miler – April 22, 2023 -#2023-01

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold the above Parade Permit was approved:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

#### **PAYMENT OF BILLS**

Motion made by Deputy Mayor Seybold, seconded by Committeeman Gadd to pay the bills:

Roll Call: Gadd, Seybold, James                      Ayes: 3              Nays: 0

#### **REPORTS**

- a) **Engineer** – We accepted bids for the parking lot on Thursday, we received one for the amount of \$175,840. I’m suggest we reject this bid and work on the bid specs to breakdown the scope of the project.

Solicitor Coleman – Should we reject the bids?

Engineer Dixon - Yes

Resolution #2023-27 – Reject Bids for the Municipal Building Parking Lot

On motion of Deputy Mayor Seybold, seconded by Committeeman Gadd and carried to amend and add a Resolution to reject the Municipal Building Parking Lot bid.

Roll Call: Gadd, Seybold, James                              Ayes: 3                      Nays: 0

- b) **Solicitor** – Thank you for the reappointment. March meeting will have public comments on the cable renewal; we should continue to work on the Rental ordinance.
- c) **CFO** – No written report – as per Deputy Clerk – Day to day operations
- d) **Township Clerk** – Day to Day operations; attended the Gypsy Moth meeting on 1/18/2023 in Woodland Township; Burlington County came down on 1/19/2023 for Tech Help for our residents – we had about 5-6 people; Burlington County Bookmobile was here on 1/31/2023; helped various residents with their questions.
- e) **Code Enforcement** – As per Committeeman Gadd – Trailer Inspections and will be starting campground in March.
- f) **OEM** – As per Committeeman Gadd – Getting ready for training.
- g) **Township Committee** –  
**Committeeman Gadd** – Statues quo

**Deputy Mayor Seybold** – Public Works – They took the truck to CAMCO; I'm getting quotes for the heating system; getting quotes to replace the lock on front door; we need a new roof on the shed.

**Mayor James** – Working on ordinances, budget and flood tiers.

**PUBLIC COMMENT**    (Please state your name & address for the record)

Mayor James opened the meeting for Public Comments.

Barry Cavileer – River Road, Lower Bank – Our Mayor has done everything possible so we can move forward on the communication tower at the Lower Bank Fire House, thank you. I did invite someone to the meeting at the Fire House to voice their concerns of the tower.

Mayor James – I was in contact with BPU and I'm continuing our discussions.

**ADJOURNMENT:**

Motion made by Committeeman Gadd, seconded by Deputy Mayor Seybold to adjourn at 7:39 PM.

Roll Call: Gadd, Seybold, James                              Ayes: 3                      Nays: 0

Respectfully submitted,

Lisa H. Hand, Township Clerk